

St Breward Parish Council 2024/25
Minutes of the Council meeting for
Monday 7th October 2024 at 730pm
Held in St Breward Institute & War Memorial Hall

2)Parish Councillors Present: Veronica Stansfield, Val Hill, Paul Frost, Paul van der Ben, Fiona Camboropoulos, Darren Wills, David Cornelius

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius

Public Present: Mrs Webb

Agenda Item	Notes from Meeting	Person Responsible
Public concerns and issues raised prior to start of the PC meeting	Mrs Webb advised that she had come to listen to the conversation about the granite stiles.	
1) Nomination of Chair for tonight's meeting	DW took the Chairman role – proposed by VS , seconded by PF – all in favour.	
3)Apologies	SN (personal)	
4) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
5) Minutes of the meeting held on 2 nd September 2024	The PC approved the minutes of the meeting held on 2 nd September. Proposed by VS , seconded by PF. All in favour.	
6) Matters Arising from previous meetings	<ol style="list-style-type: none"> 1) Telephone box at Row – Community Heartbeat chased but advise that BT will arrange disposal. 2) Transfer of assets meeting requested – planned for 5th September at Chy Trevail did not go ahead – new dates being agreed. 3) Clerk confirmed that she had notified the electoral office of the two resignations and will await the outcome of their process. 4) Public Convenience – VS has asked CH to review the need for ventilation and await a 	

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	<p>quote.</p> <p>5) Need invoice from SN re notice board</p> <p>6) Glasdon seat delivery being confirmed for Higher Lank</p> <p>7) CH has confirmed he would be happy to be the PC Handy man for small jobs as proposed at the last PC meeting.</p> <p>8) DF did raise issue about road surface for Wenford Bridge to Loskeyle with Oliver Jones and a review to be undertaken.</p>	
7)Public Concerns & Comments	None	
8)Planning Matters & Applications	<p>a. PA24/05614 demolition of existing dwelling and construction of replacement dwelling. Lakeside St Breward Mr & Mrs Clark The PC supports this application – proposed by PF , seconded by FC– all in favour.</p> <p>b. PA24/06778 Rose Cottage St Breward Demolition of existing western extension and formation of a new extension to provide kitchen and living space. Removal of porch and internal alterations and new windows and doors. Mr R Phillips The PC supports 5 Councillors, 1 absentention 1 objection & received neighbours comments.</p> <p>c. PA24/06881 Oak tree cottage St Breward Application for works to 3 trees subject to TPO (T1, T2 & T3) Rebecca Scully. The PC supports this application on the basis of their local knowledge, but understand that the County Arborologist will provide. Proposed DCC, seconded VH – all in favour.</p> <p>d. PreApp – for information only – Penpont House Advice for internal and external works to a listed building Closed – advice given</p> <p>e. Road closure intention orders –Higher Lank to Water works 18/11/24 -29/11/24 And Rylands to Higher Lank 4/11/24 – 6/12/24</p> <p>f. Decisions: PA24/05816 – approved (Delank House)</p> <p>g. Update re Planning/Correspondence – the PC noted that there had been a prior notification of agricultural/forestry development for a non livestock agricultural building from Mr Nelder PA24/07529 Vordors, St Breward.</p> <p>h. PF/VH attended Planning Training and gave feedback.</p>	
9)Granite Stiles	VS presented a paper with regard to Granite Stilesproject to provide an historical account for the Parish. The PC had discussion with regard to the use of volunteers and relevant insurance queries. Clerk to discuss with our insurers. Feedback and put on Nov mtg.agenda.	

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10) Police Report	October Newsletter received by all Councillors	
11) CALC Updates	CALC shared the frame work for Leisure which had been circulated CALC training was reviewed and shared, including a Code of Conduct session for Clerks which is free. AC will try and attend this event. CALC forward planning information regarding the 2025 Council elections was shared: There will be training for Clerks 1 st May is the date of election 6 th May is the date which Councillors take office and the first opportunity to issue a summons 12 th May is the first possible date for the Annual Meeting 22 nd May is the last possible date for the Annual Meeting	
12) Play Area Rylands	RoSPA have emailed and we will be added to their annual inspection programme for next April/May 25. Costs have increased to £80 & VAT for one inspection. PF has completed the weekly inspections. The gate closure is no longer repairable or replaceable. PF will look into costs for closures/replacement gate.	PF
13) Village Seats, grit bins, bins & notice boards	VS has been trying to progress the siting of a bin near the new shop. Dominic has escalated up to a higher level with regard to the moving of the bin opposite the I & WM Hall closer to the shop.	
14) Footpaths	No updates for this month	
15) Public Conveniences	No updates for this month	
16) The PC will note all reports made to Cornwall Council in the past month and update on progress	a) W242092588 water flowing from construction site at Lower Lank (next to Quarry Rd) – Council still trying to ascertain owner and has been been out and seen broken pipe	
17) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	DF – Bob Kirby Harris asked DF on behalf of the Village Shop Committee – to inform the PC that they wish to put up some signs in the village to illustrate the shop location. The PC noted their plan. FC – Bus Trips – more people required to enjoy the October trips PF – a concern has been raised regarding the overgrown verges from last property in village down to Delank. The PC confirmed that these need to be pared before February 2025. DW – advised that he had attempted to move the vehicle speed cameras today but poor weather precluded this happening and he will do in due course. Also he will arrange for the analysis of the speed cameras to be given to PF who will look into them further.	
18) Grass Cutting	It was agreed to review this in the November meeting.	

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Contract 20:56hrs	DF left the meeting.	
19)Financial Matters	<p>The PC noted that the current account has £63.88 on 07.10.24 The PC noted that the savings account has £38073.91 07.10.24 The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transfer £3200 from savings account to current account for payments. Transfer £3500 from savings to current for the second and final part of the community shop grant. Proposed by PvdB, seconded by VS – all in favour. The PC noted the following Payments made in October: PAYE: £141.20 Cleaner: £312.50 Clerk: £564.40 Payroo: £6 Cleaner equipment (toilet tissue & cleaner): £25.46 Insurance: £1320.58 British Gas: £45.69 SWW: £111.55 Grass Cutting for August/Sept: £186</p> <p>a) The PC resolved to purchase a wreath to lay at the War Memorial in November Proposed by DCC, seconded by VH.</p> <p>b) The PC reviewed and agreed the PC annual insurance and asked Clerk to renew the policy.</p> <p>c) The PC reviewed and awarded the remaining grant money of £3500 to the village shop as previously agreed on 3rd June 2024 meeting. This is the final grant to the village shop from the Parish Council.</p> <p>d) The PC noted that the second part of the Precept was received on 9th September totalling £13651.00</p> <p>e) The Clerk has reviewed the NALC Financial Regulations & impact to St Breward PC and sent to the Councillors for adoption at the next PC meeting in November</p> <p>f) Council Audit notification had been received advising that the external auditor had been unable to conclude their audit by 30th September. Clerk needs to supply additional information, but PC acknowledged the leave that she took recently and asked that she did this as soon as possible. The Clerk thanked the PC for their support and</p>	<p>VS</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

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	understanding.	
20) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	a)Oliver Jones re road from Wenford Bridge to Loskeyle – inspection requested b)CALC – a framework for Leisure Briefing – slides shared with PC c)Updated Register of Interests form from PF d)Letter of request re planting tree in memory of parents – PC to discuss e)Dedication of the carriageway at Rostalek St Breward – PC discussed this item and noted the adoption by the Highways Dept. f)CAP Online Survey – VS & PF to completed g)Clean Cornwall Newsletter – circulated to all h)Affordable Housing Newsletter – circulated to all	
21) Forthcoming Training/Meetings/seminars	CAP meeting on 21 st October 2024 Chy Trevail 6 30 – 8 30 pm VS & PF attending CC On line meeting 7 th November at 10am – VS asked for details.	
22) Items for discussion at next meeting & who will be Chairperson	The PC discussed this item, and there was a lack of volunteers to chair the next meeting. DW advised that he would be the Chairman until the PC was fully recruited and until the election in May. All present thanked DW for this kind offer and this was proposed as a plan until the election in May 25.	
23) Date & time of next PC meeting	Meeting closed at 20:43hrs.	