

**St Breward Parish Council 2024/25**  
**Minutes of the Council meeting for**  
**Monday 6<sup>th</sup> January 2025 at 7:30pm**  
**Held in St Breward Institute & War Memorial Hall**

1)Parish Councillors Present: Paul Frost, Veronica Stansfield, Val Hill, Fiona Camboropolous & Darren Wills  
Unitary Authority Councillor Present: Dominic Fairman  
Clerk to the Parish Council: A Cornelius  
Public Present: Mr M Jenns

Agenda Item	Notes from Meeting	Person Responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2)Apologies	PvdB (recuperating), DCC (illness), SN (other)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting held on 2 <sup>nd</sup> December 2024	The PC approved the minutes of the meeting held on 2 <sup>nd</sup> December. Proposed byVS , seconded by FC . All in favour.	
5) Matters Arising from previous meetings	<ol style="list-style-type: none"> <li>1) Telephone box at Row – Community Heartbeat chased but advise that BT will arrange disposal.</li> <li>2) Transfer of assets meeting requested –planned for Jan/Feb.</li> <li>3) Glasdon seat delivery received. C Hill will install.</li> <li>4) Grit Bin Top Fellover up – VS will contact Highway Steward and request this.</li> </ol>	
6)Public Concerns & Comments	None	
7)Planning Matters & Applications	<ol style="list-style-type: none"> <li>a. <b>PA24/08948</b> Hamatethy St Breward Installation of 96 ground mounted solar panels with associated cable run to farm building. Mrs Camilla Swiderski. The PC support this application. VS PF</li> <li>b. <b>PA24/09212</b> Rose Cottage St Breward PL30 4PQ prior approval for the formation of a small (2.8m x 3.8m) extension to rear of existing kitchen.The PC supports this application, proposed by VS, seconded by FC – all in favour.</li> <li>c. <b>Decisions: None</b></li> </ol>	Representn sent 09/01/25

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	<p><b>d.</b> Toad Hall Penrose Burden – correspondence from architect – PC agreed to review and comment once the application comes in via usual process.</p> <p><b>e. Update re Planning/Correspondence</b> – none.</p>	
8) Police Report	January 2025 Newsletter received by all Councillors	
9) CALC Updates	National Insurance calculations for precept following Budget announcement. Clerk utilized calculator sent through by CALC to inform costs for precept planning. The increase projected for St Breward PC will be an increase from £0 to £420/year. The Clerk advised that this be included in the precept costs if Parish Council wish to do so.	
10) Play Area Rylands	PF has completed the weekly inspections. PF continues to look at costs for closures/replacement gate.	
11) Village Seats, grit bins, bins & notice boards	Bench received for replacement at Higher Lank. C Hill to install. Grit bins – enquiry from Parishioner re the grit bin at Fellover. Plan agreed to ensure bin will be on interactive map and filled with grit. Winter Resilience discussed regarding the presentation sent through by Cabinet member PC agreed that this needs wider focus and asked that VS, VH and PF take to next CAP meeting for discussion.	
12) Footpaths	FC reported a faulty gate to Cornwall Council between stables and Coombe Mill. (Blocked footpath). This needs to be chased. FC will undertake this.	
13) Public Conveniences	No update.	
14) Two Casual Vacancies	<p>The Parish Council resolved to exclude members of the press/public due to the nature of the business to be transacted. Proposed by FC, seconded by VS. All in favour.</p> <p>Five applications have been received by the Clerk for the two Councillor vacancies: Mr A Philp, Mr B Fairman, Mr M Jenns, Mr S Dodds &amp; Ms J Sutcliffe.</p> <p>The Clerk presented the applicants information to the PC and a summary compared to the person specification.</p> <p>All applicants met at least one of the criteria below as stated:  A Parish/Town Council may co-opt as a member any person aged 18 years or over, who is legally qualified to hold such office, and who is willing to serve, provided he or she satisfies at least one of the following qualification categories:-</p> <ul style="list-style-type: none"> <li>(a) is registered as a local government elector for the parish;</li> <li>(b) has during the whole of the preceding twelve months occupied as owner or tenant, any land or premises in the parish;</li> <li>(c) his/her principal or only place of work during the preceding twelve months has</li> </ul>	

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<p>20:35hrs 20:45hrs</p>	<p>been in the parish; (d) had during the whole of the preceding twelve months resided in the parish or within 4.8 km thereof.</p> <p>The Clerk confirmed that all applicants had confirmed that they had not</p> <ul style="list-style-type: none"> <li>• holding a paid office under the local authority and been dismissed/disqualified</li> <li>• bankruptcy</li> <li>• sentenced to term of imprisonment (suspended or not) of not less than 3months, without the option of a fine during the 5 years preceding January 2025</li> <li>• being disqualified under any enactment relating to corrupt or illegal practices</li> </ul> <p>The Parish Council discussed the applicants and resolved to offer the positions to: Mr A Philp and Mr Dodds. The PC asked the Clerk to inform the unsuccessful applicants, but to thank them for their time and interest and remind them that local elections will take place in May this year.</p> <p>Temporary comfort break. DF left the meeting.</p> <p>Meeting resumed.</p>	
<p>15) Precept Planning 2025/2026 &amp; budget review 24/25</p>	<p>National Insurance increase noted to alter from £0 per annum to £420 for St Breward PC</p> <p>VS reminded the Council about the impact of 2<sup>nd</sup> home payments in the village. This calculates that St Breward PC should receive additional income in 25/26 – approx:£1590. The Parish Council resolved to not include grant money in precept based upon previous allocations requested at Annual Parish meetings. Proposed by DW, seconded by VS – all in favour. If grants were requested the PC would need to review general and earmarked reserves.</p> <p>The PC resolved to include the increase of £420 impact upon NI contributions following the Governments change in this application to Parish Councils. Proposed by PF, seconded by VH – all in favour.</p> <p>The PC asked the Clerk to advise on Councillor allowances but made provision for £150 in training fees and £50 for any mileage claims in 25/26. Proposed by VS, seconded by FC – all in favour.</p> <p>The PC resolved to increase the Cleaners' hourly rate from £12.50/hr to £13/hr from 1<sup>st</sup> April 2025. Proposed by VS, seconded by FC – all in favour.</p> <p>The PC resolved to increase the Clerks' hourly rate from 1<sup>st</sup> April 2025 in line with the contract and agreement within the NALC national pay award guidance. SCP 25 is current pay point (£18.26/hr), this will increase to SCP 26 (£18.72/hr). Proposed by PF, seconded by VS – all in favour.</p>	

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	<p>The PC resolved to include the bin emptying costs incurred by Cornwall Council for the bin at Lower Penquite (£400/per annum). Proposed by PF, seconded by FC – all in favour.</p> <p>The PC resolved that the Precept total for 25/26 would be £29090.60, and asked the Clerk to inform Cornwall Council before 31<sup>st</sup> January 2025. Proposed by VS, seconded by VH – all in favour.</p>	
16) The PC will note all reports made to Cornwall Council in the past month and update on progress	<p>Reports to Highway Steward – VS gave an overview on this.</p> <p>Penvorder Cottages – street light close to No 6. Following investigation it is apparent that this street light was not included in the transfer from North Cornwall District Council to Cornwall Council. Cornwall Housing are looking into the matter.</p>	
17) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	None	
18) Financial Matters	<p>The PC noted that the current account has £848.43 on 06.01.25</p> <p>The PC noted that the savings account has £25768.46 (interest 9<sup>th</sup> Dec £21.40)</p> <p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transfer £2240 from savings account to current account for payments. Proposed by PF , seconded by FC – all in favour.</p> <p>The PC noted the following Payments made in January 2025:</p> <p>PAYE: £146</p> <p>Cleaner: £312.50</p> <p>Clerk: £584.40</p> <p>Glasdon for new seat: £1100.34</p> <p>British Gas for electricity in public toilets: £22.20</p> <p>Western Web for renewal of domain for 2 years (expires 3/2/25) £66 (inv No 24746)</p> <p>a) NALC Financial Regulations resolved to adopt the model document, noting amendments in line with St Breward PC. Proposed by VS, seconded by FC - all in favour.</p>	
19) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	<p>a) St Breward Community Bus request for support – Clerk to write a response.</p> <p>b) St Breward Community Speed watch group – information received. PF agreed to inform the group about the data analysis and findings from the MVA units.</p> <p>c) Fly Tipping</p> <p>d) Forest for Cornwall newsletter – circulated</p>	

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	e) Off street parking consultation f) ICB Cornwall (NHS) – 10 year plan	
20) Forthcoming Training/Meetings/ seminars	CAP Meeting 20 <sup>th</sup> January 25 6 30 – 8 30pm	
21) Items for discussion at next meeting	None specified.	
22) Date & time of next PC meeting	Meeting closed at 21:50hrs.	